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Annex 1 – Responsibilities of the Partner States and the list of responsible authorities

All Danube Partner States agree to apply the partnership principle as laid down in Article 5 of the CPR and cooperate to find optimal solutions for the benefit of the whole cooperation area. Considering the fact that DTP covers the territory of more partner states and that programme-level decisions (e.g. on calls for proposals, selection of projects, TA budget, etc.) are made by consensus of the partner states, **two distinct forms** of responsibility can be defined:

- **joint responsibility** of Danube Partner States for common decisions (grounded on the decisions of the Monitoring Committee);
- **individual responsibility of each** Danube Partner State for management and control issues of national level competence, and providing **national co-financing** for projects at state level (if the concerned Danube Partner State decides so);

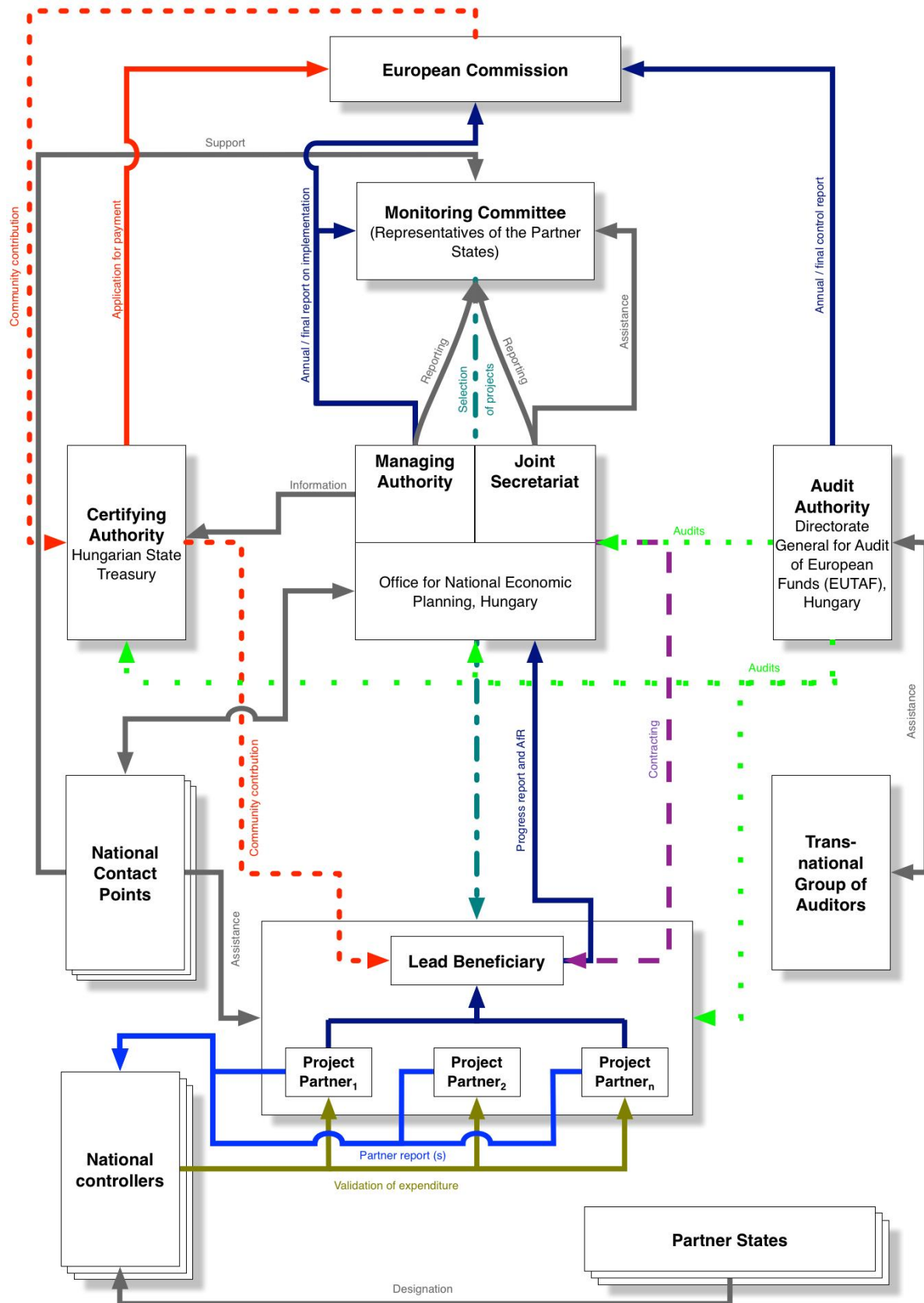
According to Articles 74 and 122 and in compliance with Articles 72 and 73 of the CPR, Danube Partner States (represented by the organisations/authorities below) are responsible for the **management and control of the programme**, in particular for:

- Fulfilling the management, control and audit obligations and **assume the resulting responsibilities laid down in the rules on shared management** set out in the Regulations. In accordance with the principle of shared management, Partner States shall be responsible for the management and control of the Programme;
- Ensuring that their management and control systems **are set up in compliance with** Articles 21, and 23-27 of the ETC Regulation as well as with Articles 72-74 and 123-127 of the CPR and that the systems function effectively;
- Submitting, in due time, a **description of the control system** set up according to the form provided by the MA;
- **Supporting the MA** in preparing the necessary documentation related to the management and control system on Partner State level for the **designation procedure** in accordance with Article 124(1) of the CPR and in line with Annex XIII 3.A of the CPR;
- Ensuring that the **recommendations** resulting from the quality checks **on the control systems are taken into account** and leading to improvements of the respective systems;
- **Ensuring** via the responsible bodies that all supporting documents required for an **adequate audit** trail are recorded/stored in accordance with Article 140 of the CPR and made available for verifications;
- Ensuring effective arrangements for the examination and resolution of **complaints**. Partner States shall inform the Commission of the results of examinations upon the Commission's request;
- **Preventing, detecting and correcting irregularities and recovering amounts unduly paid**, together with any interest on late payments and notifying these irregularities to the Commission;
- **Keeping the Commission informed** of the progress of related administrative and legal proceedings;
- **Designating the Managing Authority, the Certifying Authority and the Audit Authority** in accordance with Article 21 of the ETC Regulation for the purposes of Article 123(1),(2) and (4) of the CPR;
- **Designating** the bodies responsible for carrying out verifications in relation to beneficiaries on their respective territory ("**controllers**") in compliance with Article 23 (4) of the ETC Regulation as well as in line with Articles 125(4)(a), 125(4)(b), 125(5), and 125(6) of the CPR.
- **Setting up a joint Monitoring Committee** by nominating representatives and informing the MA without delay if the responsibility for representation of the country changes;
- **Nominating** the members of the **Group of Auditors** and informing the MA without delay if the responsibility for representation of the country changes.

List of responsible authorities in the Partner States and ENI partner countries

	Name of authority/body
Austria	Federal Chancellery Division IV/4 Spatial Planning and Regional Policy
Bosnia and Herzegovina	Directorate for European Integration (DEI)
Bulgaria	Directorate General "Territorial cooperation management", Ministry of Regional Development of the Republic of Bulgaria
Croatia	Ministry of Regional Development and EU Funds (MRDEUF)
Czech Republic	Ministry of Regional Development, Department of European Territorial Cooperation
Germany	Federal Ministry for Economic Affairs and Energy Federal Ministry for Transport and Digital Infrastructure
Hungary	Ministry for National Economy
Republic of Moldova	State Chancellery) of the Republic of Moldova
Montenegro	Ministry of foreign affairs and European integration
Romania	Ministry of Regional Development and Public Administration General Directorate for European Programmes
Republic of Serbia	Serbian European Integration Office Government of the Republic of Serbia
Slovakia	Government Office of the Slovak Republic
Slovenia	Government Office for Development and European Cohesion Policy
Ukraine	Ministry of Economic Development and Trade of Ukraine

Annex 2 – Programme management structure (chart)



Annex 3 – Monitoring committee

A joint **Monitoring Committee** (MC) is set up by the participating countries within 3 months from the date of notification of the Commission decision adopting the OP, in compliance with Article 47 and 48 of the CPR. The Monitoring Committee in accordance with Article 49 and 110 of the CPR supervises the implementation of the programme and selects projects to be financed. Its overall task is to ensure the quality and effectiveness of implementation and accountability of the programme operations. Each participating country appoints national and regional level representatives to participate in the Monitoring Committee in order to jointly execute programme level control and coordination over programme implementation.

As a general rule, up to three representatives from each of the participating country could be nominated as members of the MC. Each PS should be represented by at least one representative of the national level and by at least one representative of the regions (if applicable). The partnership principle laid down in Article 5 of the CPR shall be ensured by the MC representatives through the prior involvement of relevant partners in national coordination committees (or other mechanisms/entities as provided by the respective national rules) in preparation of the MC meetings.

The joint Monitoring Committee will be chaired by representatives of national/regional authorities of the participating countries. The chair and a co-chair will rotate each year. Decisions by the Monitoring Committee shall be taken by consensus whereby each participating country shall have one vote.

The Monitoring Committee will draw up its own Rules of Procedure and adopt them in agreement with the MA in order to exercise its duties in accordance with the Common Provisions Regulation and the ETC Regulation. The Rules of Procedures will contain a detailed description of composition, processes, decision-making, tasks and responsibilities of the Monitoring Committee.

It will be the task of the Monitoring Committee to steer the programme and to ensure the quality and effectiveness of its implementation.

In line with Article 49 and Article 110 of the CPR, the Monitoring Committee in particular:

- reviews the implementation of the programme and progress towards achieving its objectives and examines any issues that affect the performance of the programme including the conclusions of the performance reviews;
- has regards to the financial data, common and programme specific indicators, including changes in the value of result indicators and progress towards quantified target values, and the milestones defined in the performance framework referred to in Article 21(1) of the CPR, and, where relevant, the results of qualitative analyses;
- examines, issues an opinion and approves any amendment of the programme proposed by the MA;
- may make observations to the MA regarding implementation of the programme and its evaluation and shall monitor actions taken as a result of its observations;
- examines and approves the evaluation plan and its amendments and examines progress of its implementation and the follow-up given to findings of evaluations;
- examines and approves the annual and final implementation reports;
- discusses and approves the communication strategy and its amendments in accordance with Article 116 of the CPR and examines its implementation;
- scrutinises actions to promote equality between men and women, equal opportunities and non-discrimination, including accessibility for disabled persons and examines actions to promote sustainable development;
- approves all activities related to Technical Assistance;
- examines and approves the methodology and criteria for selection of operations;
- selects and approves applications according to pre-defined criteria and based on recommendations prepared by the Joint Secretariat;
- establishes eligibility rules at programme level in accordance with Article 18(2) of the ETC regulation;
- approves measures affecting the projects in order to minimise/reduce de-commitment risk.

Annex 4 – Managing authority and joint secretariat

The participating countries designated the **Office for National Economic Planning (ONEP)** in Hungary to act as Managing Authority (MA) in compliance with Article 21 of the ETC Regulation within the meaning of Article 123 (1) of the CPR. The MA shall be responsible for managing the DTP in accordance with the principle of sound financial management, carrying out the functions laid down in Article 125 of the CPR as well as Article 23 of the ETC Regulation. The MA will be operating in ONEP as a functionally independent department to carry out the implementation tasks of the DTP. The MA is independent from the programme's regional and national systems, and performs its technical programme management duties as a joint, transnational technical management body.

The operation of the MA will be supervised by Ministry of National Economy representing Hungary, as Member State in the DTP. As a consequence, any complaint against the MA by the participating countries or the European Commission should be submitted to the Ministry of National Economy in order to ensure the necessary independent handling of cases.

In accordance with Article 23 (2) of the ETC Regulation, the MA, after consultation with the participating countries, will set up the Joint Secretariat (JS) within an integrated management structure as a separate function inside in its organization. The day-to-day management tasks are co-ordinated by the Head of JS. The task of the JS is to support the Managing Authority and Monitoring Committee, especially to prepare call for proposals, carry out information and communication activities, assess project applications, monitor project implementation (including financial aspects as well), prepare reports on programme monitoring and overall performance, etc. The JS is the main body to assist beneficiaries in the implementation of operations. In addition to a content-related project management unit, a separate financial unit also coordinated by the Head of JS, is to be established. To fulfill his/her tasks, the Head of JS has an unconditional access to all financial information.

Detailed provisions concerning the responsibilities and tasks of institutions and organizational units as well as their relations will be included in the **Description of the Management and Control System**. Detailed tasks of MA and JS staff will be laid down in **job descriptions** agreed by the MC.

The MA bears responsibility for the compliance with the regulatory framework and the implementation of the Programme in accordance with the principle of sound financial management. The following tasks will be carried out in particular:

1. Tasks related to overall programme management

1.1 Information management

- Act as the official contact point to the European Commission and participating countries (submitting programme-level documents like the cooperation programme and its modifications, the communication strategy, the annual and final implementation reports to the Commission);
- Support the Monitoring Committee and provide it with the information it requires to carry out its tasks, in particular data relating to the progress of the cooperation programme in achieving its objectives, financial data and data relating to indicators and milestones;
- Draw up and, after approval by the Monitoring Committee, submits to the Commission annual and final implementation reports;
- Make available to beneficiaries information that is relevant to the execution of their tasks and the implementation of operations;
- Ensure adequate dissemination of information at programme and organization level;
- Support and co-ordinate the National Contact Points in their activities (assisted by the JS);
- Supervise the implementation of the Communication Strategy;
- Support the Audit Authority and the Group of Auditors in their activities;
- As regards to the selection of operations ensure that the selected operation fall within the programme scope and its objectives and can be attributed to a category of intervention.

1.2 Establishment of programme level regulatory framework

- Prepare and coordinate the elaboration/revision/supervision and quality assurance of the programme documents (manuals, guidelines, rules of procedures); prepare proposals for amendments of programme documents to be endorsed by the Monitoring Committee; Prepare proposals for programme amendments;
- Ensure the compliance of programme documents and MC decisions with the regulatory framework in relation to the competencies of the MA;
- Prepare template for subsidy contracts and partnership agreements;
- Conclude the ERDF/IPA subsidy contracts and contract modifications;
- Draw up the Communication Strategy of the Programme and submit it to the Monitoring Committee for approval.

1.3 Monitoring and information system (MIS)

- Ensure the setting up of a system to record and store in computerised form data on each project necessary for monitoring, evaluation, financial management, verification and audit, including data on individual participants in operations, where applicable;
- Ensure regular maintenance and updating of the programme monitoring and information system;
- Ensure the operation of a proper help desk system.

2. Day-to-day implementation tasks carried out by the JS in its support role to the MA

Communication tasks

- Carry out promotion activities related to the programme, by direct contacts with the relevant organisations (conferences, info days, brochures and any other type of information material);
- Draft and implement the programme communication strategy, in line with Article 116 and Annex XII of the CPR and as approved by the Monitoring Committee; implement the joint communication activities of the programme and prepare reports to inform the Monitoring Committee of the progress made;
- Support the communication activities of the NCPs carried out at national level;
- Assist the Managing Authority in ensuring compliance with information and publicity requirements of Article 115 of the CPR.

Programme level tasks

- Prepare and provide all necessary information and report to the Managing Authority and the Monitoring Committee to allow the fulfilment of its responsibilities;
- Fulfil the usual work of a secretariat, i.e. organisation of meetings, preparation of documentation related to its activity, drafting of minutes of meetings, drawing up working documents to the Monitoring Committee in compliance with the rules of procedures of the MC;
- Prepare reports on the results of the project evaluation sessions to the Monitoring Committee including proposals for the list of proposals to be selected;
- Prepare papers and analyse on strategic matters concerning the Programme, with the purpose of supporting the Monitoring Committee in its function;
- Update the monitoring system of the DTP by uploading project data into the system;
- Coordinate and implement activities approved by the Monitoring committee which are financed by the Technical Assistance;
- Assist the preparation of annual reports.

Project generation and assessment

- Assist and organise activities to support project generation and development (organisation of information seminars, managing partner search database, etc.);

- Develop for approval by the monitoring committee a transparent selection procedure, selection criteria, and application packages;
- Manage the project application process: prepare and make available documents necessary for project application and selection (general information on programme and project, standardised forms for project application and selection), provide information and advice to applicants, receive, record and check the applications in accordance with defined eligibility and selection criteria;
- Carry out the assessment of the proposals by internal staff and/or external experts and submit the assessment results to the Monitoring Committee for decision.
- Verifies, in close collaboration with the Member States, that the beneficiary has the administrative, financial and operational capacity to fulfil the defined conditions before project approval;
- Verifies that, where the operation has started before the submission of an application for funding to the Managing Authority, applicable law relevant for the operation has been complied with;

Project implementation

- Manage the programme/project implementation: prepare materials necessary for programme/project implementation (program manuals, reporting forms, implementing guidelines, etc.); provide advice and assistance to transnational project partners regarding implementation of activities;
- Organise workshops addressed to Lead Beneficiaries with the view to provide additional information and clarifications regarding the implementation of the projects;
- Check activity reports elaborated by the Lead Beneficiaries; monitor project progress made by the operations through collecting and checking project monitoring reports, outputs etc.; provide guidance/assistance to Lead Beneficiaries during project implementation;
- Ensures that projects selected for support do not include activities which were part of an operation which has been or should have been subject to a procedure of recovery in accordance with Article 71 following the relocation of a productive activity outside the programme area;
- Contribute to the communication and capitalisation on project results and support the programme in the dissemination of outputs and results in the participating countries;

Financial management

- Manage the cooperation programme in accordance with the principle of sound financial management;
- Satisfy itself that the expenditure of each beneficiary participating in the operation has been verified by the designated controller (Article 23(4) of the ETC Regulation);
- Satisfy itself that administrative verifications in respect of each application for reimbursement by beneficiaries and on-the-spot verifications of operations are carried out by the authorised and responsible bodies;
- Put in place effective and proportionate anti-fraud measures taking into account the risks identified;
- Set up procedures to ensure that all documents regarding the expenditure and audits required to ensure an adequate audit trail are held in accordance with the requirements of Article 72 (g) of the CPR;
- Draw up the management declaration and annual summary referred to in Article 59 (5)(a) and (b) of the Financial Regulation;
- Checking and endorsing financial reports of the transnational projects (including Application for Reimbursement and Declaration of Validation of Expenditures);
- Ensure the administrative management of (external or internal) tasks and services, i.e. external experts, other Technical Assistance projects, etc.;
- Monitor and supervise commitments and payments of ERDF and IPA funds at programme level by categories of intervention;
- Setting up financial procedures related to the activity of the MA and the JS;
- Supervise TA financial procedures related to the NCPs;
- Co-ordinate and supervise the control systems and control activities carried out by the Partner States; including the organisation of working group meetings of the Network of Controllers.

Annex 5 – Certifying authority

The Certifying Authority designated within the meaning of Article 123 (2) of the CPR will carry out the functions laid down in Article 126 of the CPR. The Hungarian State Treasury (hereinafter: Treasury) was designated to act as the Certifying Authority by the Government Decision No. 1680/2013. (IX.30).

The CA is responsible for drawing up and submitting certified statements of expenditure and applications for payment to the Commission and receiving payments from the Commission.

The Commission shall reimburse as interim payments 90 % of the amount resulting from applying the co-financing rate for each priority laid down in the decision adopting the cooperation programme, to the eligible expenditure for the priority included in the payment application. The accounts shall cover the accounting year. The CA shall use the payments received from the Commission to reimburse in Euro the community part of the eligible expenditure paid by the Lead Beneficiaries and Project Partners.

Reimbursement may only be authorised by the Certifying Authority (payments to lead beneficiaries are carried out technically by the Certifying Authority) if the related progress report and the declarations on validation of expenditure in respect of each application for reimbursement are approved and received by the MA.

The CA shall send a provisional forecast of the likely applications for payment for the current and the subsequent financial year to the European Commission as stated in Article 112 (3) of the CPR.

The certifying authority shall be responsible for:

- drawing up and submitting payment applications to the Commission, and certifying that they result from reliable accounting systems, are based on verifiable supporting documents and have been subject to verifications by the managing authority;
- drawing up the accounts referred to in point (a) of Article 59(5) of the Financial Regulation;
- certifying the completeness, accuracy and veracity of the accounts and that the expenditure entered in the accounts complies with applicable law and has been incurred in respect of operations selected for funding in accordance with the criteria applicable to the cooperation programme and complying with applicable law;
- ensuring that there is a system which records and stores, in computerised form, accounting records for each operation, and which supports all the data required for drawing up payment applications and accounts, including records of amounts recoverable, amounts recovered and amounts withdrawn following cancellation of all or part of the contribution for an operation or cooperation programme;
- ensuring, for the purposes of drawing up and submitting payment applications, that it has received adequate information from the managing authority on the procedures and verifications carried out in relation to expenditure;
- taking account when drawing up and submitting payment applications of the results of all audits carried out by, or under the responsibility of, the audit authority;
- maintaining, in a computerised form, accounting records of expenditure declared to the Commission and of the corresponding public contribution paid to beneficiaries;
- keeping an account of amounts recoverable and of amounts withdrawn following cancellation of all or part of the contribution for an operation. Amounts recovered shall be repaid to the budget of the Union prior to the closure of the cooperation programme by deducting them from the subsequent statement of expenditure.
- the paying function of the CA means that based on the application for reimbursement approved by the MA the CA transfers the contribution from the programme single bank account directly to the Lead Beneficiaries.

Annex 6 – Audit authority and the list of bodies designated to carry out audit tasks (members of GoA)

The audit authority functions will be fulfilled by the **Directorate General for Audit of European Funds** (EUTAF); an autonomously operating central budgetary organisation ranked within the chapter of the Ministry for National Economy. EUTAF is functionally and organisationally independent from the Ministry and carries out its duties based on annual audit plans and relevant Government Decrees.

The Audit Authority is functionally independent from both the managing authority and the certifying authority as well as from controllers who carry out verifications. The Audit Authority designated within the meaning of Article 123(4) of the CPR and Article 21(1) of the ETC Regulation and in compliance with Article 128 of the CPR shall carry out the functions laid down in Article 127 of the CPR and Article 25 of the ETC Regulation. The AA is in particular responsible for ensuring that audits are carried out on the management and control systems, on an appropriate sample of operations and on the annual accounts.

The AA will carry out its functions in accordance with Article 123(4), and Article 127 of the CPR as well as with Articles 21 (1) and 25 of the ETC Regulation.

In line with Article 25 (2) of the ETC regulation, the AA will be assisted by a Group of Auditors (GoA) comprising of representatives from responsible bodies of each Partner State participating in the Cooperation Programme carrying out the duties detailed in Article 127 of the CPR. The representatives have to be independent from the MC members, the controllers designated according to Article 23(4) of the ETC regulation and also from all activities and financial aspects of operations. The GoA will be set up within three months of the EC decision approving the Programme at the latest. It will draw up its own Rules of Procedure and will be chaired by the AA of the Programme.

The AA disposes of the necessary functional independence from the MA, CA, MC members, controllers and beneficiaries.

Where audits are carried out by a body other than the AA or the GoA members, the Audit Authority will ensure that such bodies have the necessary functional independence.

The Audit Authority as an independent audit body will also be in charge of the designation audit foreseen by the Article 124(2) of the CPR. Members of the GoA will carry out the audit activities related to the designation procedure with regards to the control system set up on their territory and they will be responsible for providing audit results to the AA in due time.

The work of the Audit Authority and of the Group of Auditors will be supported by the Managing Authority and the Joint Secretariat.

Members of the Group of Auditors (GoA)

Authority/body designated to be responsible for carrying out audit tasks in PS	Name of authority/body and department or unit	Head of authority/body (position or post)
Austria	Federal Chancellery Department IV/3 – ERDF Control	Head of Department
Bosnia and Herzegovina	National Fund (NF) within the Ministry of Finance and Treasury of BiH (MFT BiH)	Assistant Minister
Bulgaria	Audit of European Union Funds Executive Agency to the Minister of Finance of the Republic of Bulgaria	Executive Director of the Audit of the European Union Funds Executive Agency to the Minister of Finance of the Republic of Bulgaria
Croatia	Agency for the Audit of European Union Programmes Implementation System (ARPA)	Director
Czech Republic	Ministry of Finance, Audit Authority	Ministry of Finance, Head of the Audit Authority
Germany	Bavarian State Ministry of Finance, Regional Development and Regional Identity; Department for Regional Development and Regional Identity, Referat (Unit): 54	Head of Department
Hungary	Directorate General for Audit of European Funds (EUTAF)	Director General
Montenegro	Audit Authority	Head of Audit Authority
Romania	Romanian Court of Accounts – Audit Authority	President
Republic of Serbia	Audit Authority Office of EU Funds	Director
Slovakia	Government Office of the Slovak Republic, Division of control and fight against corruption, Central contact unit for OLAF department	Head of unit: Želmíra Hybská Responsible person: Sylvia Sklénárová
Slovenia	Ministry of Finance, Budget Supervision Office of the RS	Director of the Budget Supervision Office of the RS

Annex 7 – Tasks of the national contact points

National Contact Points (NCP) will be organized in accordance with the respective institutional structure in order to represent, promote and support the DTP in the participating countries by involving stakeholders from the national level and providing information and advice to potential project partners. The network of NCPs shall complement the activities of the JS, and may initiate and carry out other specific transnational activities, mainly focusing on the following tasks:

1. Provide information to potential applicants

- a. Inform potential applicants about the programme through widely accessible, national-language information, thereby ensuring transparency and equal access;
- b. Reach out to potential applicants through general events (programme info days) as well as target-group specific seminars at national level;
- c. Support the JS in organising transnational programme events for applicants;
- d. Assists and guides applicants during project idea development also providing general feedback especially related to national requirements;
- e. Identify potential synergies between project ideas.

2. Provide advice to and assist project partners

- a. Support project partners through national and regional trainings and seminars;
- b. Support the JS in organising transnational trainings and seminars for project partners;
- c. Give individual feedback to partners on implementation-related issues.

3. Provide information on achievements of the programme

- a. Inform relevant stakeholders about programme results through widely accessible, national language information, thereby ensuring transparency about the programme;
- b. Engage relevant stakeholders to cooperate with the programme at national and transnational levels;
- c. Collect data and analyses results of transnational projects in view of programme capitalization;
- d. Support finding synergies with other programmes;
- e. Coordinate and liaise with the national information and communication officers as provided for in Article 117 and Annex XII of Regulation (EU) No. 1303/2013 (Common Provisions Regulation).

4. Support programme management

- a. Identify potential (existing and new) stakeholders
- b. Assist the selection procedure (e.g. related to national requirements);
- c. Take part in the planning and implementation of the Programme's yearly communication plans;
- d. Provide feedback to (and coordinate with) the JS as well as national bodies involved in the programme;
- e. Provide and circulate relevant documents, strategic papers, etc. to national bodies (esp. National Committees);
- f. Give feedback to the relevant programme bodies on any problems and difficulties encountered in the implementation of the programme or projects;
- g. Participate in programme committees (e.g. MC, Working Group of Controllers, etc.) as observer.

NCPs may be co-financed from the DTP's TA budget. Each Partner State's share of the NCP TA budget will be set in accordance with the national contribution of each Partner State to the programme budget.

Yearly activities of the NCPs – planned in close cooperation with the JS – will be financed as individual "TA projects" to be approved by the Danube MC.

Annex 8 – Management verifications and the list of bodies designated to carry out controls

Controllers will be designated by each Partner State to ensure the compliance of expenditure incurred by the national project partners with Community and national rules, by carrying out verifications within the meaning of **Article 23(4) of the ETC Regulation** as well as **Article 125(4)(a)(b) and 125(5) of the CPR**, covering administrative, financial, technical and physical aspects of operations. Controllers shall be nominated in line with the national provisions of each Partner State. **Each country** participating in the DTP **will be responsible for verifications carried out on its territory**. At project level, the Lead Beneficiaries shall ensure that the expenditure presented by other beneficiaries has been verified by a controller (Article 13(2)(d) of the ETC Regulation). In accordance with Article 125(4)(a) and (b) and 125(5) of the CPR, designated **controllers shall verify that:**

- the co-financed products and services have been delivered;
- expenditure declared by the beneficiaries has been paid by them;
- expenditure declared complies with applicable Union and national law, the cooperation programme and the conditions for support of the operation.

The designated controllers shall also ensure that beneficiaries involved in the implementation of operations reimbursed on the basis of eligible costs actually incurred maintain either a separate accounting system or an adequate accounting code for all transactions relating to an operation.

Verifications concluded by the controllers shall include the following procedures:

- administrative verifications in respect of each application for reimbursement by beneficiaries;
- on-the-spot verifications of individual operations (which could be carried out on a sample basis).

The frequency and coverage of the on-the-spot verifications shall be proportionate to the amount of public support to an operation and the level of risk identified by these verifications and audits by the audit authority for the management and control system as a whole.

The identification of the controllers in each Partner State will be made on the basis of the control system chosen (centralised or decentralised). The controllers in any case must be independent from the project partners and hold qualifications set by the participating countries in order to fulfil the requirements for controls laid down in the EU and national regulatory framework.

Nationally appointed Responsible Bodies for centralised and decentralised control systems

Authority/body designated to carry out control tasks in PS	Name of authority/body and department or unit	Head of authority/body (position or post)
Austria	Federal Chancellery Department IV/4 Spatial Planning and Regional Policy	Head of Department
Bosnia and Herzegovina	Central Financing and Contracting Unit (CFCU) within the Ministry of Finance and Treasury of BiH (MFT BiH)	Assistant Minister
Bulgaria	Ministry of Regional Development of the Republic of Bulgaria	Minister of Regional Development of the Republic of Bulgaria
Croatia	Agency for Regional Development of the Republic of Croatia (ARD)	Director
Czech Republic	Centre of Regional Development of the Czech Republic	General Director of Centre of Regional Development of the Czech Republic
Germany	Ministerium für Finanzen und Wirtschaft Baden-Württemberg EU-Finanzkontrolle (EFK) - Referat (Unit) 55	Head of Unit
Hungary	Office for National Economic Planning	
Montenegro	Ministry of Finance, Directorate for financing and contracting of the EU assistance funds	General Director
Romania	Ministry of Regional Development and Public Administration Directorate for First Level Control	Director
Republic of Serbia	Ministry of Finance of the Republic of Serbia	Head of Division for FLC Activities of Projects Financed Under IPA Component Cross-Border Cooperation
Slovakia	Government Office of the Slovak Republic, Division of Operational Programmes	Director-General of the Division
Slovenia	Government Office for Development and European Cohesion Policy, Control Office, Control Division - ETC, IPA and IFM Programmes	Head of Control Division - ETC, IPA and IFM Programmes